



HOW NEWFORMA STREAMLINES YOUR DOCUMENT ISSUING PROCESS

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24/11/2021



Document Issue Sheet

				Project Number		2018001.31					
						Date of issue					
One Oak Street 31				Month	04	04	04	04	10	10	
				Day	29	29	29	30	12	26	
				Year	21	21	21	21	21	21	
Title	Number	Scale	Size	Revision							
Level 0 - Floor Plan	1906-NF-B1-00-DR-A-0001	1 : 100	---		P01	P02					
Level 1 - Floor Plan	1906-NF-B1-01-DR-A-0002	1 : 100	---				P01				
General Arrangement - Level 01	1906-NF-B1-01-DR-A-1001	---	---	P01							
General Arrangement - Level 02	1906-NF-B1-02-DR-A-1002	---	---	P01							
General Arrangement - Level 03	1906-NF-B1-03-DR-A-1003	---	---	P01							
General Arrangement - Level 04	1906-NF-B1-04-DR-A-1004	---	---	P01							
General Arrangement - Level 05	1906-NF-B1-05-DR-A-1005	---	---	P01							
General Arrangement - Level 06	1906-NF-B1-06-DR-A-1006	---	---	P01						P01	
General Arrangement - Level 07	1906-NF-B1-07-DR-A-1007	---	---	P01						P01	
General Arrangement - Level 08	1906-NF-B1-08-DR-A-1008	---	---						P01		
Room Data Sheets	1906-NF-B1-XX-RP-A-9003	---	---								
Lighting Specification	1906-NF-B1-XX-SP-A-9002	---	---								
Door Schedule	1906-NF-B1-ZZ-SH-A-9001	---	---								
Architectural Model	1906-NF-XX-XX-M3-A-Architecture	---	---								
Distribution				Distribution Method							
Jefferson Mill Associates 31	Adam Klose 31			I	I	I	Asite	Asite	I		

FOLDER STRUCTURE ORGANISATION & QA



o-npcs01 > projects > 2018001.31 > 7 Models > Revit Export > SYNC & PUBLIS

<input type="checkbox"/> Name	Date modified	Type
<input type="checkbox"/> 2021-03-15	29-Apr-21 4:36 PM	File folder
<input type="checkbox"/> 2021-04-19_Schedules, Specs & Reports	29-Jul-21 6:35 AM	File folder
<input type="checkbox"/> 2021-04-30	30-Apr-21 11:31 AM	File folder
<input type="checkbox"/> 2021-05-07	07-May-21 11:00 ...	File folder
<input type="checkbox"/> 2021-05-12	12-May-21 6:03 AM	File folder
<input type="checkbox"/> 2021-05-14	14-May-21 10:01 ...	File folder
<input type="checkbox"/> 2021-05-18_DCM Drawing-P01	02-Jun-21 4:49 AM	File folder
<input type="checkbox"/> 2021-05-28	28-May-21 6:40 AM	File folder
<input type="checkbox"/> 2021-06-02 TEST 2	02-Jun-21 7:05 AM	File folder
<input type="checkbox"/> 2021-06-02_DCM Drawing-P02	02-Jun-21 4:49 AM	File folder
<input type="checkbox"/> 2021-06-08	14-Jun-21 6:29 AM	File folder
<input type="checkbox"/> 2021-06-15_LOM Test	21-Jul-21 5:56 AM	File folder
<input type="checkbox"/> 2021-07-27	27-Jul-21 10:58 AM	File folder
<input type="checkbox"/> 2021-08-09	09-Aug-21 9:59 AM	File folder
<input type="checkbox"/> 2021-08-09_1	09-Aug-21 10:03 A...	File folder
<input type="checkbox"/> 2021-08-10	10-Aug-21 8:31 AM	File folder
<input type="checkbox"/> 2021-08-17	17-Aug-21 10:49 A...	File folder

.31 > 7 Models > Revit Export > Latest Drawings

<input type="checkbox"/> Name	Date modified
<input type="checkbox"/> Current Drawings	29-Oct-21 6:42 AM
<input type="checkbox"/> Superseded	29-Oct-21 6:42 AM

- Manually populated folders
- Human error
- Time consuming





THANK YOU
